

Dear Colleagues,

Thank you for your continued engagement, recommendations, and ideas as we work together to create a dynamic scientific environment at 3600 Civic Center Blvd. This planning exercise is complex and having your engagement assures success. Based on our conversations with your faculty and staff, data gathering, and walkthroughs, we have come to a pivotal point in our space planning. We are here to support the layout that best works for your respective group's workflow and culture. We believe that we can accomplish this by offering your group one of two different lay-out concepts:

1. a "traditional" model, similar to the lay-out of current space at Blockley Hall (standard offices with appropriate conference spaces (most shared and some dedicated as needed), consistent with space policy (see below)).

or

2. a "collaborative" model, which may incorporate many of the hybrid principles and innovative, interactive shared spaces discussed in some previous meetings.

Aspects of both models can be considered to define and refine a plan that works best for your group.

#### **Where do we go from here:**

The PSOM team will reconvene with you in the next month or two to share outcome of work-to-date and design ideas to inform development of specific work solutions. In a subsequent follow-up, we will confirm your space envelope, and we ask that you present your ideas for how best to make the space work for your group. We encourage you to determine at the department or individual PI level how best to create this space to support the research needs. A guiding question might be: how will you optimally foster community?

In parallel, we are reviewing concepts for creating community space on the rooftop of the garage. We see 3600 CCB as a destination location, and we are excited about this new home for your programs.

#### **Resources:**

Lastly, we continue to plan our spaces thoughtfully with information from the following resources:

- [Blue Cottage of Cannon Design](#) – our Health System colleagues have engaged with this consultancy firm on innovative concepts for hybrid schedules. We are in the process of engaging their service to consider collaborative planning scenarios that may work well with the configuration of the 3600 CCB floor plate. We will share these with you at our meeting.
- The PSOM Hybrid Work Committee – this committee is evaluating the design of our on-campus spaces and technology to support and facilitate the needs of a hybrid workforce, with focus on culture, resources, design, and policy. Our draft [Space Guidance](#), [Allocation Standards](#) and [Hybrid Guidance](#) are valuable tools on which to base strategic plans.
- Our own Space Planning team – this team consults with PSOM leadership to instantiate the strategic planning and development of fair space policies and expectations for the PSOM community.

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As always, we are happy to meet at any time to discuss ideas and hear your feedback.

All best,  
Jon and Yale

**Jon Epstein, MD**  
**EVD | CSO**